



Position Specification

Position:	Sourcing and Commodity Coordinator
Company:	SL Power Electronics Corp (SLPE)
Location:	Calabasas CA, USA
Reporting Relationship:	Senior Manager, Global Commodities

SL Power Electronics, (SLPE), is a global leader in the design, manufacturing, and marketing of differentiated internal and external AC/DC and DC/AC power conversion solutions for highly demanding medical, test and measurement, lighting, and industrial applications.

This position will coordinate and support the development and implementation of sourcing and commodity strategies, reporting, and is responsible for maintaining the integrity of the SIOP processes.

Major Function:

The essential functions of this position are supporting and executing sourcing and commodity strategies that align with the enterprises overall business objectives to include:

- Lead time reduction.
- Supplier performance.
- Purchase variance mitigation (assist in avoiding unfavorable variances).
- Risk reduction (supports supply continuity, end-of-life / obsolescence, single source).
- NPI sourcing activities.
- Maintain knowledge of commodities used in our global supply chain.
- Implement initiatives for material sourcing and pricing strategies for key commodities and suppliers.
- Support the needs and performance requirements of internal customers, (engineering, quality, marketing, procurement, manufacturing sites) and SIOP processes.
- Supports periodic supplier performance review process.
- Supports supplier development plans.
- Adheres to agreed policies, procedures and processes that are required by the company, customers, and suppliers.
- Works with data to determine opportunities to decrease inventory, improve customer service and reduce total costs.
- Engage with critical supply constraints to implement a solution

Education and Experience

- Bachelor's degree in Supply Chain, Business or Technical Field.
- 3+ Years successful experience in a sourcing or purchasing environment, with focus on global category strategy development and execution.
- Outstanding analytical, negotiating, and relationship skills.

Skills and Abilities

- Excellent communication skills with the confidence to interact on all levels of the organization and with external contacts.
- Demonstrated ability to drive positive outcomes with creative solutions to sourcing and supplier development.
- Great interpersonal, project management and presentation skills with the ability to clearly present recommendations and ideas and to summarize complex issues.
- Lean manufacturing knowledge, value stream mapping, problem solving and continuous improvement process experience, effective communications, negotiations, and interpersonal skills.
- Self-starter and effective time manager. Ability to prioritize tasks under pressure.
- Working knowledge of MRP (SAP a plus).
- CPM/CPSM Certification Is Desirable.

EQUAL EMPLOYMENT OPPORTUNITY / AFFIRMATIVE ACTION

SL Power Electronics believes in and practices equal opportunity and affirmative action. It is the policy of SL Power Electronics to provide equal employment opportunity to all individuals regardless of their race, creed, color, religion, sex, age, marital status, ancestry, arrest or conviction record, sexual preference, national origin, disability, veteran status, or other area of prohibited discrimination. We are strongly committed to this policy and believe in the concept and spirit of the law. SL Power Electronics is further committed to assuring that: All recruiting, hiring, training, promotion, and compensation programs are granted fairly to all persons on an equal opportunity basis. Employment decisions related to compensation, benefits, transfers, promotions, hiring, termination, training, and social and recreational programs are administered on the principles of equal opportunity and affirmative action.

Our HR Department serves as the Company's Equal Opportunity Coordinator and has overall responsibility for assuring compliance with this policy. All employees are responsible for supporting the concept of equal opportunity and affirmative action and assisting in meeting its goal. SL Power Electronics maintains affirmative action plans for minorities, women, disabled persons, and veterans. Any questions regarding these plans or the Company's equal opportunity policy should be directed to the HR Department.