

## **Position Specification**

# **Strategic-Sourcing Buyer**

**SLPE - Shanghai**

## **POSITION SPECIFICATION**

**POSITION:** Strategic Sourcing Buyer - Shanghai  
**COMPANY:** SL Power Electronics  
**LOCATION:** Shanghai, China  
**REPORTING TO:** SR Manager, Global Commodities

### **MAJOR FUNCTION:**

Under general direction of SLPE's SR Manager, Global Commodities, this role will perform activities that support the development and execution of SLPE's strategic sourcing initiatives. Key responsibilities include researching new suppliers, executing quoting activities and providing analyses.

### **ESSENTIAL FUNCTIONS:**

- Research and provide recommendations for strategic sourcing specific to the APAC region.
- Consolidate quotes and provide analysis and recommendations target suppliers for cost-out.
- Maintain daily interaction with supply base to insure the use of current information regarding current lead times, pricing, etc.
- Manage timelines for implementation of strategic supply chain changes.
- Identifies / develops new suppliers to improve supply chain (pricing, delivery, etc).
- Manages and coordinates related supplier updates for ERP system with regard to pricing; lead time, minimum order quantities, specification change notices or other information.
- Works with other members of the materials team to create and maintain strategic sourcing KPI's and reports (PPV, late report, expedite list, etc).
- Maintain strong vendor and supplier relationships and participate in high-level negotiations for major contracts.

### **EDUCATION/EXPERIENCE/QUALIFICATIONS:**

- Requires a Bachelor's degree and 5—10 years related buying/sourcing experience, or the equivalent combination of education and experience.
- Requires electronics components buying/sourcing experience in Asia.
- Education and experience should be in a related field/industry.
- Requires demonstrated experience effectively negotiating contracts.
- Requires proven success achieving cost-out goals.
- Must be able to demonstrate a successful track record communicating effectively in English and Mandarin, orally and in writing, across all levels of the organization and with external contacts.
- Must be able to demonstrate a successful track record developing constructive and effective working relationships within and outside the organization.
- Demonstrated effectiveness managing multiple priorities and deadlines with a strong sense of urgency.